

To: Town Council

From: Valerie Adams

Date: September 23, 2019

RE: Notes for Town Council Workshop on 9/24/19 (Implementation of the Comprehensive Plan)

In addition to Maureen's "hot spot" memo, I propose we discuss how we will approach the implementation of the recommendations below. These are all recommendations that we designated category one (timing of implementation 1-3 years). Obviously we will not be able to tackle all at once, but it's worth discussing which of these might be easily accomplished or which can be immediately tasked.

- Rec. 1: Identify trends in the 2020 U.S. Census municipal data that substantially diverge from data and projections included in the 2019 Cape Elizabeth Comprehensive Plan
- Rec. 2: Evaluate trends, impacts, and opportunities arising from tourism activities in Cape Elizabeth and develop strategies to preserve both the town's character and historic relationship with tourism
- Rec. 11: Evaluate regulations and technology to promote connectivity between neighborhoods when it supports public safety
- Rec. 20: Improve safety of the Route 77/Shore Rd/Scott Dyer Rd intersection, utilizing strategies including but not limited to traffic calming, demand management (high school senior start times), new technologies and intersection design changes.
- Rec. 29: Waive or reduce fees for low-income, affordable housing units
- Rec. 33: Evaluate the fire department on call and volunteer membership levels, assess growth in emergency calls, and capacity needs in the future
- Rec. 36: Conduct a sewer extension study and fund capital improvements to extend public sewer to existing compact neighborhoods. Neighborhoods to be evaluated include: (i) the neighborhoods near Great Pond, (ii) the Business A District on Ocean House Rd, and (iii) other built areas that meet the analyses criteria to be developed.
- Rec. 41: Adapt the municipal recycling program to promote sustainability objectives, such as the reuse/ reduce/ recycle/ compost/ waste to energy model, to address contamination, and to improve fiscal benefits
- Rec. 43: Improve coordination to adopt a unified town/school capital investment plan.
- Rec. 45: Fund and execute a reevaluation of all property within the next 2-3 years.
- Rec. 48: Review and update the Resource Protection Permit standards to emphasize avoidance and minimization of wetland alterations.
- Rec. 49: Adopt the updated FEMA floodplain maps.
- Rec. 51: already in memo
- Rec. 56: Restrict parking and use of the turnaround area near the commercial boat launch to the exclusive use of the commercial fishing fleet and the WETeam. Signage, enforcement and education efforts shall be used to implement this restriction
- Rec. 57: Obtain from the State of Maine an easement or memorandum of agreement for the uninterrupted use of Boat Cove by the Town's commercial fishermen and WETeam

- Rec. 59: Obtain an easement or memorandum of agreement from the State of Maine that would allow the town to construct and maintain the improvements and then operate the new public vehicle beach access site at the historical location accessed from Kettle Cove Rd
- Rec. 64: Incorporate the June 2015 "Cape Elizabeth Sea Level Rising Vulnerability Assessment" report as prepared by the Greater Portland Council of Governments in all water access improvements
- Rec. 65: Expand the mooring section posted on the town website to include information on current conditions, policies, and links to mooring maps so that users can access information on specific mooring locations and permit status
- Rec. 66: Incorporate into town council practice a review of shoreline and harbors related issues a minimum of once every 10 years
- Rec. 68: Partner with the Town of Scarborough on water quality sampling, strategies, and implementation of the TMDL report to improve the water quality of the Spurwink River Estuary
- Rec. 72: Assign names to significant unnamed bodies of water and streams
- Rec. 77: Adopt a new Fort Williams Master Plan that prioritizes the enjoyment by residents and balances the burden on municipal taxpayers, using methods such as but not limited to increasing revenues from non-resident visitors
- Rec. 82: Review the regulation of existing, nonconforming lots (infill lots) and recommend ordinance revisions that allow nonconforming lots a reasonable opportunity to be built upon and/or buildings expanded to meet the needs of modern households while also protecting the character of neighborhoods
- Rec. 86: already included
- Rec. 87: Incorporate renewable energy into town facility capital investments and educate the public about the benefits of renewable energy
- Rec. 88: Evaluate the needs of the fire station services in Cape Elizabeth, with a focus on if the Cape Cottage Fire station is needed, and look to other towns to share resources based on ISO standards